

Weekly Management Report

October 24, 2014

1. **Memo** – Suspected Ebola Virus Disease (EVD) Response – Burbank Fire Department
2. **Memo** – Ebola Preparedness for First Responders – Burbank Fire Department
3. **News Release** – Burbank Police Department Mental Health Evaluation Team Wins Award - Burbank Police Department
4. **Memo** – National Day of Unity & Use of City Hall – City Manager
5. **Synopsis** – Transportation Commission Meeting of October 20, 2014 – Community Development Department
6. **Synopsis** – Sustainable Burbank Commission Meeting of October 20, 2014 – Public Works Department
7. **Report** – Weekly Library Report – Library Services Department
8. **Notes** – City Notes, October 24, 2014 – City Manager



BURBANK FIRE DEPARTMENT

Memorandum

F-F 14-05

DATE: October 21, 2014

TO: All Members

FROM: Tom Lenahan, Fire Chief



SUBJECT: Suspected Ebola Virus Disease (EVD) Response

As was mentioned in our previous email regarding the Ebola Virus Disease (EVD), when more information became available we would get it disseminated. There has definitely been heightened awareness regarding this matter and it has triggered much discussion within the Fire Service and EMS arenas. It is still considered a Low Risk Health Threat in Los Angeles County at this time. Nonetheless, all pre-hospital and fixed facility EMS providers are diligently working to provide information and formulate guidelines and procedures. As a result, our EMS and Haz Mat divisions met to address some of the recent concerns. The discussion has brought forth the need to provide more information that has become available and more specificity as to our departmental operations should we encounter an EVD case. Please read the attached documents from the CDC, these should provide some more facts and guidance for EMS personnel. As previously stated, there has been no change to the necessary precautions that we need to adhere to with suspected EBV cases. However, as an additional preventive measure, we will be purchasing additional more encapsulating splash kits, that will be placed on the RA's, for use in the event that a patient may have gross bodily fluids present and it is deemed necessary to treat and/or transport. **IT IS IMPORTANT TO NOTE that EVD cases are NOT Haz Mat incidents, and that proper donning and doffing of appropriate PPE is the first line of the defense in the prevention and disinfecting process. HM12 has added bleach and disinfecting equipment for larger volume disinfecting operations at SJS for equipment (See HM12 support role procedures).** We have also provided an Operational Response Plan Checklist for all members to use as guidance in any suspected EVD case and an Operational Response Plan Flowchart for quick reference. Laminated copies of the Operational Response Plan Checklist and Flowchart will be added to all rigs for reference. There is a lot of information being formulated both locally and nationally and this will remain a dynamic situation. As this scenario continues to unfold, we will continue to inform personnel and adjust as necessary.

DOCUMENTS INCLUDED:

1. UPDATED EVD REFERENCE MATERIAL – *attachments*
 - a. *CDC - Emergency 911 Guidelines*
 - b. *LA Co. Public Health Reference for First Responders*
 - c. *LA Co. Emergency Medical Services EVD Patient Assessment Criteria*
 - d. *CDC PPE Donning/Doffing Instructional Sheet*
 - e. *Communicable Disease Exposure Reference Guide*
2. OPERATIONAL RESPONSE PLAN CHECKLIST
3. OPERATIONAL RESPONSE PLAN FLOWCHART
4. HAZ MAT 12 SUPPORT ROLE PROCEDURES
5. PROVIDENCE SAINT JOSEPH MEDICAL CENTER (PSJMC) EBOLA (EVD) PATIENT PROCEDURES
6. BURBANK POLICE DEPARTMENT SUPPORT ROLE PROCEDURES

Our mission objectives regarding EVD cases, remains the same and are consistent with current recommended practices by the CDC and Public Health Agencies.

Objectives: DETECTING, PROTECTING, and NOTIFYING

EBOLA VIRUS DISEASE OPERATIONAL RESPONSE PLAN CHECKLIST:

“DETECT”

Initial contact at location

- Go slow or don't go mentality
- Utilize the **EVD Patient Assessment Criteria (attached)** Be investigative prior to committing personnel (THIS IS CURRENTLY THE BEST METHOD FOR DETERMINING IF A PATIENT MEETS THE CRITERIA FOR BEING POTENTIALLY POSITIVE CONTAGIOUS PATIENT)
If +EVD Criteria is met, then request BC1 to respond to the incident location
- Obtaining information from a safe distance via patient, family member, or third party
- Determine patient situation and medical condition

“PROTECT”

Action to be taken

- Develop Situational Awareness
- Determine the level of PPE to be worn (universal precautions, EMS splash kit, airway protection N95, eye protection)
- Isolate and deny entry
- Limit exposure to personnel and number of personnel in contact with suspect patient (**minimum of 2 personnel**)
- Account for and contain persons in contact with the suspect patient. Those people will stay in the designated confinement area. BPD can assist with this matter.
- Improve or alter environment and/or remove patient from environment.
- Evaluate patient
- Provide only necessary intervention (minimize physical contact and give careful consideration to procedures that would be deemed high risk (i.e. intubation, suctioning, and venous access).

“NOTIFY”

Notify agency contacts

IF patient meets criteria for +EVD Assessment

- RA Paramedic to make initial contact with Providence St. Joseph Medical Center Base Station (Even if the patient does not meet any 808 contact criteria)
- BC – to make contact with L.A. County Public Health for collaboration on further assessment for possible patient rule out, treatment and transport decision
 - Will also trigger a reinforced response LA Co. Public Health, CDC, etc.
- BC – to notify BPD for assistance in securing/quarantining the incident address for LA County Public Health follow-up

Fire Department Post Incident

- EMS personnel disinfecting procedures; avoid secondary contamination by following appropriate donning and doffing procedures (See PSJMC Isolation/PPE Doffing procedures below)
- Involved EMS personnel to remain out of service at PSJMC until patient test results are determined
- Medical equipment and RA disposition (OOS/Disinfect)

Exposure Procedure

- Follow existing Communicable Disease Exposure Reporting Protocol
- Have blood drawn at PSJMC if confirmed to be a positive exposure
- Post exposure follow-up/Medical surveillance

SCENARIO #1 - SEE RESPONSE PLAN FLOWCHART

Patient confirmed positive EVD criteria met during VFCC patient triage and dispatched on MCT

Employ the EVD Operational Response Plan and start BCI enroute. On arrival, employ good Situational Awareness and judgment.

SCENARIO #2 - SEE LA DHS ASSESSMENT CRITERIA (*attached*) AND RESPONSE PLAN FLOWCHART

Patient determined upon EMS assessment to meet positive EVD criteria

On suspected EVD patients, make initial assessment from a safe distance and ascertain if:

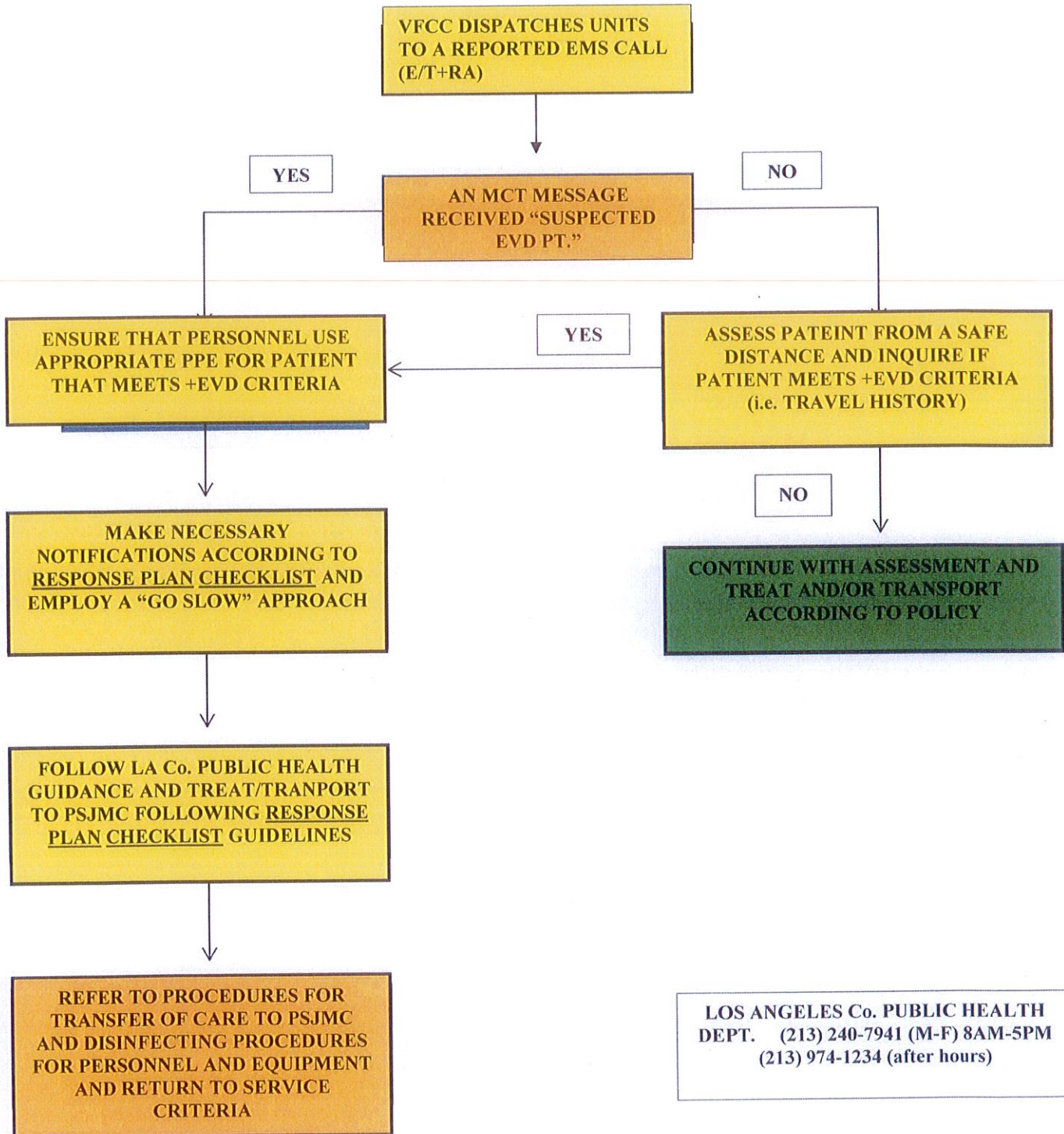
1. Patient exhibits EVD signs and symptom criteria;
2. If so, has the patient traveled to West Africa or been in close contact with anyone who has in the past 21 days of symptom onset

If the patient meets the criteria, then ensure that all treating personnel are in appropriate PPE that will provide optimum protection based on the symptoms exhibited by the patient, and contact the Base Hospital (PSJMC) and employ the Operational Response Plan. Take a systematic approach to patient isolation and packaging precautions prior to transporting the patient to PSJMC, receiving facility.

- Code 3 transport
- Follow field patient isolation procedures (i.e yellow disposable blanket for weeping wounds or gross contaminants, N95 on patient etc.), receiving facility protocol for patient isolation procedures, and transfer into an isolation room (Fast Track)
- Follow hospital direction for the doffing location of PPE, and wash station location

EBOLA OPERATIONAL RESPONSE PLAN

FLOWCHART



BFD HAZ MAT 12 – SUSPECTED EVD PATIENT SUPPORT PROCEDURES:

Burbank Fire Hazmat 12 will respond to an Ebola or Suspected Ebola Patient(s) in a SUPPORT ROLE ONLY. This will occur only if requested by the BC or the on scene Engine/Truck/RA.

Support Roles as provided by Hazmat 12 personnel when called to a suspected EVD patient.

1. Assistance with outside agency notification(s) if needed
2. Last resort - Providing Level B suits, gloves, and boots to EMS personnel ("Plan C"). Note -- Our current EMS universal precautions splash kit ("Plan A") and the new Ebola Universal Protocol Splash Kit ("Plan B") would be the first two PPE options for our onscene EMS personnel.
3. Last resort -- Providing assistance with disinfecting FD personnel and equipment at the receiving facility. Most importantly (prior to involving Hazmat personnel), the primary method of protecting the EMS worker (per CDC) is utilizing safe doffing of PPE followed up with the use of accepted medical disinfecting skin appropriate cleaners. If it is deemed necessary to request Hazmat 12 to assist with disinfecting equipment/personnel, Hazmat 12 will utilize Level B Suits/SCBAs to disinfect contaminated equipment (10% bleach solution and Hudson sprayers per CDC). The only way that Hazmat personnel will utilize 10% bleach solution on EMS personnel will be if they had treated the patient while wearing Level B suits. Hazmat personnel cannot utilize any solution other than water on a worker that is not in chemical protective suit (Level B Suit).
4. Last resort -- After the treatment and transport of the suspected Ebola patient, Hazmat 12 may be requested by other governmental agencies to assist with clean up. Hazmat 12 personnel may be requested to assist CDC or LA County Public Health with disinfecting the location suspected of having been contaminated with the Ebola Virus Disease (EVD). Hazmat personnel will utilize Level B Suits and SCBAs. Ultimately, the agency requesting assistance will be responsible for developing a plan to mitigate Ebola contamination. This is due to the fact that Hazmat personnel have no training or monitors/meters/field assay kits to determine where Ebola contamination exists. Additionally, HM12 does not have the ability to confirm that disinfecting actions were successful.

PSJMC – SUSPECTED EBOLA (EVD) PATIENT PROCEDURES:

PSJMC is following the same procedures that have been recommended for all health care workers by the CDC and Public Health Agencies. Whether a patient is a walk-in, or a transported patient, the staff at the Emergency Department (ED) have been instructed to take the same PPE precautions as pre-hospital personnel. They will also make provisions to isolate a potential +EVD patient in a designated Fast Track room. It is imperative that we make Base Contact with PSJMC as soon as we have confirmed a patient is positive to the EVD Criteria Assessment (i.e. Travel History). This will enable PSJMC ED staff to make the necessary preparations for receiving this patient. It is important to note that we will only be transporting the patient with symptoms and not others in close proximity. LA Co. Public Health will handle the follow-up screening and possible treatment for those patients as they become symptomatic. Below are the parameters in place at PSJMC ED.

PPE

- Consistent with the pre-hospital splash protection gear etc.
- Donning and Doffing practices

ISOLATION PRACTICES

- A designated Fast Track room will be the isolation room for potential +EVD patients
- Only necessary staff will have access
- The door will remain closed
- No visitors will be allowed
- All ED doffing of PPE will occur in the Fast Track room, or designated “Anti-Room” following proper Doffing procedures (Buddy System is recommended)
 - ALL DISPOSABLE PPE AND SUPPLIES BROUGHT INTO THE PATIENTS ROOM WILL REMAIN THERE UNTIL THEY CAN BE PROPERLY DISPOSED OF BY INCINERATION. ALL NON-DISPOSABLE EQUIPMENT WILL BE DISINFECTED AT A LATER TIME.
- Follow proper hand washing and/or disinfecting procedures at a designated washing station

BURBANK PD – SUSPECTED EVD PATIENT SUPPORT PROCEDURES:

Burbank PD will respond to a Suspected Ebola (EVD) patient(s) in a SUPPORT ROLE ONLY. This will occur only if requested by the BC or the on scene Engine/Truck/RA personnel.

Support roles as provided by BPD personnel when called to a suspected EVD patient:

1. BPD will provide the necessary units to maintain isolation/quarantine status at the incident location to prevent further possible exposure.
2. BPD will coordinate with FD units to maintain that support function while awaiting the LA Co. Public Health Response Team
3. BPD will also prepare to assist with potential street closures, crowd control, and/or media response to the scene

By: _____

Eric Garcia, Battalion Chief



BURBANK FIRE DEPARTMENT

MEMORANDUM

DATE: October 23, 2014

TO: Mark Scott, City Manager

FROM: Tom Lenahan, Fire Chief

SUBJECT: Ebola Preparedness for First Responders

PURPOSE:

The purpose of this memo is to provide City Council with an update on the preparedness and training measures taken by first responders in the event of a contact made with a patient displaying the signs and symptoms of the Ebola Virus Disease (EVD). This has been a dynamic and collaborative process between the Centers for Disease Control (CDC), Los Angeles County Public Health Department, Providence Saint Joseph's Hospital, The Bob Hope Airport Fire Department, The Verdugo Fire Communications Center, The Burbank Police Department, and the Burbank Fire Department.

BACKGROUND:

Recently, there has been heightened level of awareness regarding the preparedness for the Ebola Virus Disease (EVD). This awareness has triggered much discussion within the Fire Service and Emergency Medical Services (EMS) arenas. The disease is still considered a Low Risk Health Threat in Los Angeles County at this time however, all pre-hospital EMS and fixed facility providers are diligently working to provide information and formulate guidelines and procedures. As a result The Burbank Fire Department's Emergency Medical Services (EMS) and Hazardous Materials divisions met to address some of the recent concerns. These discussions have brought forth the need to provide more information that has become available to first responders and to develop an emergency operations plan should our personnel encounter an EVD case. The EMS division collaborated with Burbank PD, Providence Saint Joseph's Medical Center, Verdugo Communications Center, and the Bob Hope Airport Fire Department in developing the following emergency response plan and guidelines for first responders. The plan and guidelines follow the latest recommendations and objectives by the CDC and the Los Angeles County Public Health Department. The mission objectives regarding EVD cases are DETECTING, PROTECTING, and NOTIFYING. On October 22, 23, and 24, 2014 personnel from the Burbank Fire and Police departments received training on EVD first response and the attached EVD Operational Plan Checklist.

EBOLA VIRUS DISEASE OPERATIONAL RESPONSE PLAN CHECKLIST:

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Providence Saint Joseph's Medical Center (PSJMC) – SUSPECTED EBOLA (EVD) PATIENT PROCEDURES:

PSJMC is following the same procedures that have been recommended for all health care workers by the CDC and Public Health Agencies. Whether a patient is a walk-in, or a transported patient, the staff at the Emergency Department (ED) has been instructed to take the same Personal Protective Equipment (PPE) precautions as pre-hospital personnel. They will also make provisions to isolate a potential EVD patient in a designated Fast Track room. It is imperative that Base Station contact is made with PSJMC as soon a confirmed patient to the EVD Criteria Assessment (i.e. Travel History) has been identified. This will enable PSJMC ED staff to make the necessary preparations for receiving this patient. It is important to note that the fire department will only be transporting the patient with symptoms and not others in close proximity. LA Co. Public Health will handle the follow-up screening and possible treatment for those patients as they become symptomatic. Below are the parameters in place at PSJMC ED.

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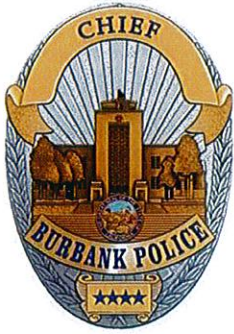
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Scott LaChasse
Chief of Police

BURBANK POLICE DEPARTMENT

200 North Third Street, Burbank, CA 91502

OFFICIAL NEWS RELEASE

BPD MENTAL HEALTH EVALUATION TEAM WINS AWARD

DATE: October 22, 2014

On October 21, 2014, the Burbank Police Department's Mental Health Evaluation Team (MHET), was presented with the 2014 *Extra* MILES recognition award at Pacific Clinics' 23rd Annual MILES Conference, "Bullying: From Awareness to Action."

The MILES (Mental Illness and Law Enforcement Systems) coalition, led by Pacific Clinics, has worked together since 1991. Other coalition partners include the San Gabriel Valley Police Chiefs' Association and the Los Angeles County Sheriff's Department. MILES recognition awards are presented to individuals and programs that go the *extra mile* to improve the quality of service to this vulnerable population.

Four years ago, the Burbank Police Department created the MHET team to respond to a significant increase in mental health-related calls for service.

Pacific Clinics presented its 2014 *Extra* MILES Recognition Award to BPD's Mental Health Evaluation Team for their work with high-risk individuals living with mental illness. Last spring, the Burbank Police Department's MHET team responded to a local middle school regarding a possible suicide pact between two 13-year old students. The team's interviews with the students exposed another troubled youth and a female student bully.

Unlike thousands of other teenagers, these students were fortunate that someone noticed their situation and contacted the Burbank Police Mental Health Evaluation Team for assistance.

QUESTIONS REGARDING THIS STATEMENT MAY BE DIRECTED TO
OFFICER JOSHUA KENDRICK, @ 818-238-3223

24-HOUR: 818-238-3000

PRESS INFORMATION OFFICE: 818-238-3240

DETECTIVE BUREAU: 818-238-3210

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WWW.NIXLE.COM

PUBLIC SERVICE MESSAGE



CITY OF BURBANK
CITY MANAGER'S OFFICE
MEMO

DATE: October 24, 2014

TO: Honorable Mayor and City Council Members

FROM: Mark Scott, City Manager

SUBJECT: National Day of Unity & Use of City Hall

Walt Disney Elementary School, and its PTA, called on all schools in the Burbank Unified School District to raise awareness of the National Day of Unity that took place on October 22, 2014. Students, teachers, administrators, and parents wrote messages of hope, kindness or inspiration on paper and turned each message into the school's collection box. PTA volunteers created a chain out of each link that was displayed at the school site from October 22 through October 24. PTA representatives have gathered chains from each school site to connect together and display at Burbank City Hall on Saturday, October 25, 2014. Their goal is to show our students how contagious a positive message can be and to show how much strength we have when we all work toward a common goal.

The paper chains will be displayed on the exterior of City Hall on Saturday, October 25, 2014 and will be removed by Sunday, October 26, 2014. Volunteers from the PTA are coordinating the entire process of gathering, creating and displaying of the chains for National Day of Unity. The Burbank Leader plans to stop by City Hall on Saturday, October 25, 2014 to take pictures; however, there is no formal ceremony taking place.

memorandum

DATE: October 22, 2014

TO: Mark Scott, City Manager

FROM: Joy R. Forbes, Community Development Director 

SUBJECT: Transportation Commission Meeting – October 20, 2014

- The City's BurbankBus marketing consultant, Moore and Associates, reviewed the biannual market research survey of fixed-route bus service which was conducted during two weeks this summer. The survey methodology was reviewed including use of an intercept survey at transit stations, and it was noted that the Burbank Media District Transportation Management Organization contacted their members to participate in the survey. The Commission discussed ways to improve responses for future surveys.
- Staff reviewed the I-5 High Occupancy Vehicle / Empire Interchange Mitigation Projects being developed with Metro, Glendale, Los Angeles, and the Bob Hope Airport to obtain Measure R funding for several I-5 project mitigations not included in the original plans. The Commission briefly discussed service planning needed to implement two of the mitigation projects that would provide all-day BurbankBus service from North Hollywood to the Airport and extended service on the Empire-Downtown Route.
- Commissioner Dyson reviewed his draft memo identifying guiding principles that he wished the Burbank City Council to adopt for the high speed rail project (HSR) to mitigate impacts in Burbank. The draft principles would advocate for reduced train speeds, use of existing right-of-way only, shared operations between Burbank and Union Station with no interim terminus in Burbank, electrification of Metrolink, additional funds to connect HSR to the Airport and Ventura Line, no funding from the City, and funding for station planning. Staff noted that the City would investigate applying for a HSR Authority planning grant. Staff suggested the Commission include recommendations for conducting outreach and input from relevant interest groups on the draft principles. The Commission will further discuss the draft principles at their November meeting.

17 OCT 23 2014

CITY OF
BURBANK

2014

SUSTAINABLE BURBANK COMMISSION

October 20, 2014

SYNOPSIS OF ITEMS ARE IN BOXES BELOW

I. ORAL COMMUNICATIONS:

A. Public Communication:

None

B. Commission Member Communication:

Council Member Gabel-Luddy informed the Commission that the City Council approved the Talaria project. The project includes a bike shop and bike parking. The developer paying for additional traffic mitigation and Council has set aside funds for cul-de-sacs to reduce the traffic impact on local streets. Commissioner Jim Smith expressed his displeasure with the project, as it is an example of the densification of infrastructure built in a low-density residential area.

C. Staff Communication:

Ferris Kavar distributed the Fall 2014 edition of the Burbank Public Works Newsletter.

Mr. Kavar informed the Commission that Governor Brown signed two important bills recently: SB 270 - the Plastic Bag Ban Bill and AB 1826 – regulating the disposal of green waste and solid waste. Opponents of SB 270 are trying to obtain a referendum by gathering signatures. AB 1826 will require businesses that generate 8 cubic yards of food or green waste to compost beginning in 2016. In 2017, the volume reduces to 4 cubic yards of food or green waste. Then in 2019, the businesses that generate 4 cubic yards of solid waste will be required to compost.

II. APPROVAL OF MINUTES:

The September 15, 2014, minutes were unanimously approved by all present.

III. ELECTION OF NEW COMMISSION CHAIR

The former Commission Chair submitted a letter of resignation on October 6, 2014. The Commissioners will nominate and elect a new Chair to serve for the remainder of 2014. If necessary, the Commissioners will also nominate and elect a new Vice Chair to serve for the remainder of 2014.

Commissioner David Roesner was unanimously elected Chair.

Commissioner Sharon Springer was unanimously elected Vice Chair.

IV. VISUAL PREFERENCE SURVEY RESULTS UPDATE

The Community Development Department's (CDD's) Planning & Transportation Division conducted an on-line survey to better understand what is important to residents in terms of single family homes, views, and privacy. A representative from CDD will provide an overview on how the City will move forward based on the survey results. The Commission may ask questions and provide feedback.

Carol Barrett informed the Commission that there were 800 respondents to the visual preference survey and provided a general overview of the results. She indicated that funding has been appropriated and a Request for Proposals has been sent out for a consultant to develop design guidelines for single family homes. Ms. Barrett also noted that the City Manager will be convening a group in November to discuss possible changes to the zoning code. Mr. Smith expressed interest participating in the City Manager's meeting. Ms. Barrett indicated that she share the Commission's interest in participating in the process.

V. DISCUSS THE COMMISSION'S FOCUS ON ECONOMIC, SOCIAL AND FINANCIAL SUSTAINABILITY:

At its August 18, 2014, meeting, the Commissioners agreed to discuss how to balance their focus on economic, social, and financial sustainability items for the City's future growth and progress. The Commission may engage in discussion on how the group would like to balance their focus on achieving urban sustainability, promoting healthy economies, and advancing social equities based on the Urban Environmental Accords and the City's Sustainability Action Plan.

Commissioner Newhoff expressed his concern regarding the economic status of the community. He would like the City to develop a retiree employment program similar to one in Massachusetts where business would hire retirees with technical backgrounds. He also suggested that there should be discussion with the Bob Hope Airport the idea of beginning international flights. The Commissioners discussed the ideas and it was suggested that an ad hoc subcommittee be formed and perhaps work with the Senior Board on drafting a conceptual plan for a retiree employment program.

A motion to create an ad hoc Massachusetts Plan Sub-Committee was unanimously approved. The Committee will consist of Commissioners Newhoff and Obal.

VI. AD HOC MOBILITY SUBCOMMITTEE REPORT:

At its September 16, 2013, meeting, the Commission agreed to form an ad hoc subcommittee to discuss bicycle issues, public transit, and transportation items as they relate to sustainability in the Burbank community. The ad hoc subcommittee will provide the Commission with an update on the group's progress for discussion and Commission direction.

No report.

VII. AD HOC HEALTHY URBAN DESIGN SUBCOMMITTEE REPORT:

At its October 21, 2013, meeting, the Commission agreed to disband the ad hoc Healthy Living Subcommittee and the ad hoc Urban Design Subcommittee and form the ad hoc Healthy Urban Design Subcommittee to discuss sustainability efforts for urban design and healthy living in the Burbank community. The ad hoc subcommittee will provide the Commission with an update on the group's progress for discussion and Commission

Commissioner Springer reported that she attended the October 9, 2014, Park, Recreation and Community Services Board meeting when the community garden project was on the agenda. The Board approved the project and requested staff to begin the budget process.

Commissioner Smith informed the Commission that he recently met with Assembly Member Mike Gatto who is very interested in the Sustainable Burbank Commission. During the conversation they spoke about funding that will be available for water projects if Proposition 1 is approved, and discussed urban density projects.

Mr. Smith expressed that he would like the Commission to have a standing place on the City Council agenda to communicate on projects.

VIII. INTRODUCTION OF ADDITIONAL AGENDA ITEMS:

At the May 14, 2009, Sustainable Burbank Task Force (now the Sustainable Burbank Commission) meeting, those present voted unanimously that members can suggest agenda items and obtain consensus from the group to have the items added to a future agenda.

The Commissioners agreed to include the following items on a future agenda:

- Discuss the ad hoc Mobility Subcommittee's focus
- Discuss providing a monthly report to the City Council
- Discuss Commissioner's attendance requirements and records

IX. BURBANK GREEN SPOTLIGHT AWARD FOR NOVEMBER 2014:

The Commission will select one if its members to identify a Burbank Green Spotlight Award winner for November 2014.

Commissioner Smith volunteered to choose the November Green Spotlight recipient.

X. ADJOURNMENT:

The meeting was adjourned at 6:35 p.m.



**CITY OF BURBANK
LIBRARY SERVICES DEPARTMENT
MEMORANDUM**

DATE: October 24, 2014

TO: Mark Scott, City Manager

FROM: Sharon Cohen, Library Services Director

SUBJECT: Weekly Library Report

Our Senior Librarian, who specializes in Teen Services, worked closely with the school Librarian at Luther Middle School, who was running an incentive contest to get 100 percent of her student body to get cards for Burbank Public Library, so they can use our fantastic new Ebsco databases (among other uses). They got more than 175 kids to apply for cards! Special thank you to our Library Clerks who processed them in record time - the kids are so pleased, and so are we to have 175 new patrons! The new Ebsco databases include:

- **MasterFile Complete**
Designed specifically for public libraries, this multidisciplinary database provides full text for more than 2,000 general reference publications with full text information dating as far back as 1922. Covering virtually every subject area of general interest, *MasterFILE Complete* also contains full text for more than 1,000 reference books and over 164,400 primary source documents, as well as an Image Collection of over 502,000 photos, maps & flags.
- **Literary Reference Center**
Contains full text for more than 35,000 plot summaries, synopses and work overviews, nearly 100,000 articles/essays of literary criticisms, more than 253,000 author biographies (including more than 22,000 in-depth bios), more than 460 literary journals, more than 693,000 book reviews, nearly 78,000 classic and contemporary poems, more than 19,600 classic and contemporary short stories, more than 6,500 author interviews, more than 8,200 classic texts and much more.
- **Points of View Reference Center**
Providing a balance of materials from all viewpoints, *Points of View Reference Center* includes over 1,300 main essays, leading political magazines from all sides of the political spectrum, newspapers, radio & TV news transcripts, primary source documents and reference books. The database also offers guides for writing position papers, developing arguments and debating.
- **History Reference Center**
Offers full text from more than 1,620 reference books, encyclopedias and non-fiction books, cover to cover full text for more than 150 leading history periodicals, nearly 57,000 historical documents, more than 78,000 biographies of historical figures, more than 113,000 historical photos and maps, and more than 80 hours of historical video.
- **Novelist Plus**
NoveList Plus is the premiere database of reading recommendations. It is a comprehensive source of information about books that includes expert recommendations, reviews, articles, lists and more.

- Science Reference Center
Contains full text for over 700 science encyclopedias and reference books, more than 200 full text science periodicals, over 800 full text science essays, 3,000 full text, full length biographies, 20,000 science images and more than 500 science videos.
- Consumer Health Complete
This resource offers a well-rounded collection of full-text content from a variety of relevant source types including journals, magazine, books, pamphlets, images, videos and more. Of note are the more than 250 included full-text health reference books and encyclopedias.
- Biography Reference Center
Containing many of the top-ranked biographical reference collections and magazines, this database offers a comprehensive collection of full-text biographies, as well as thousands of unique narrative biographies. This resource provides superior coverage for several of the most popular and heavily-researched biographies and genres.
- Biography Reference Bank
It covers over 500,000 people and includes over 36,000 images.

Program Highlights:

- It was a fabulous community event on Saturday, October 18th, when the Burbank Public Library hosted 58 authors at our Local Artists' Showcase. Everything from horror to romance, and from mysteries to memoirs were represented. Nearly 350 readers of all ages flocked to the library to chat with the authors, check out their work, and in many cases, buy books. It was a win-win situation for all involved!

The authors themselves were extremely pleased to participate in the event as they could network with other writers as well as the public. As one author put it, "I just wanted to thank you so much for having the local authors showcase. It was so wonderful! I really enjoyed meeting so many wonderful authors and so many interested people. The support of Burbank was just so touching! There is a reason I love and live in this town. I was so honored to be included as an author. Thank you so much! I am a huge fan of the library and now am an even bigger one! Thank you from the bottom of my heart."

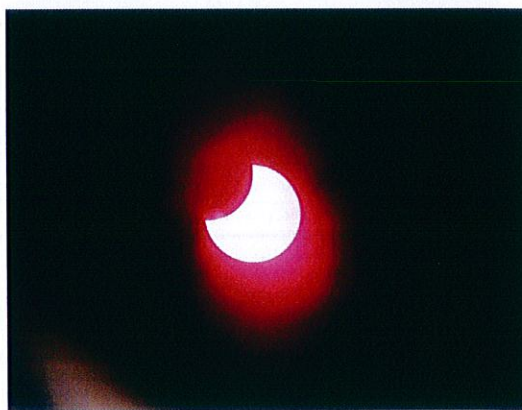
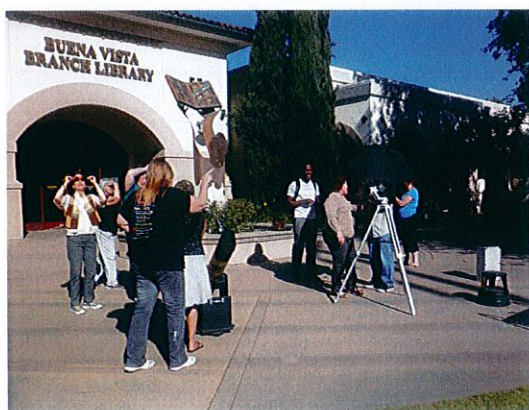


- Tuesday night patrons enjoyed a lovely evening in the Cotswolds. Diz White shared her memoir and sent a thoughtful note to our Library Assistant who coordinated the program.

I don't think I have ever had a job that has been better organized or so much fun. We really appreciated everything you did to make everything go so smoothly. I hope the library knows what they have in you. It was a real delight to meet all the extremely friendly folks who turned up and to be able to feel so relaxed and stress free because everything was arranged so beautifully.

If all this wasn't enough I sold almost fifteen books - which is more than at some fancy book signings in book shops! Thanks so much for a great evening.

- The Burbank Public Library was a proud community partner of LitCrawl 2014 in North Hollywood on Wednesday night. We had a Children's Librarian, Senior Librarian for Teen Services and our Supervising Librarian for Adult Services represent our fantastic library programs and services to a crowd of literary fans over the course of three rounds of events which included poetry readings, live music, and theatrical performances. We don't have the final attendance totals for the evening, but between the three of them they talked to more than 800 people! LitCrawl is an international event series that takes place across the United States and even overseas (LitCrawl London just recently took place). It's an opportunity for local businesses and community organizations to share the love of reading with their neighbors. We are thrilled we were able to represent Burbank in this amazing event!
- Thursday afternoon the Sidewalk Astronomers visited Buena Vista library for the partial eclipse of the Sun. Staff and the public took advantage of the generosity of their telescopes for viewing.



Important Updates for the Burbank City Council

October 24, 2014

Hollywood Way Improvement Project Update

The City's contractor, Toro Enterprises, is busy making concrete repairs along Hollywood Way between Alameda Avenue and Clark Avenue. Once the concrete repairs are complete, the contractor will grind off old asphalt paving and resurface the street using rubberized asphalt. Rubberized asphalt is a special blend of asphalt that uses crumb rubber from recycled tires, which makes it more durable than conventional asphalt and reduces traffic noise. The rubberized asphalt used on this project will divert approximately 68,000 discarded tires from landfills.



Haunted Adventure



This Halloween season, Stough Park was transformed into a terrifying carnival experience, featuring the House of Oddities. More than 600 participants went on the Haunted Adventure tour where they had the opportunity to play carnival games, get their face painted, take photos at a photo station, rock climb, and enjoy refreshments while waiting to take the tour. The event was made possible by 60 incredible volunteers who sold tickets, supervised carnival games, lead tours, created sets, and transformed themselves into live "Oddities" that frightened participants. Among these volunteers were PRCS employees who volunteered their time out of a genuine passion for the annual event.

OktoBURfest 2014

The Second Annual Downtown Burbank OktoBURfest, sponsored by the Downtown Burbank Partnership and Visit Burbank was a major success. The event doubled in size from its inaugural year with over 600 attendees enjoying 60 varieties of craft beer from 30 local breweries. Eight Downtown Burbank restaurants including Asian Box, Granville Café, Portucal Peri Peri Chicken, Market City Caffé, Moore's Delicatessen, Tender Greens, Wokcano, and Gordon Biersch participated in the event by providing OktoBURfest food specials; while Flappers Comedy Club, Gordon Biersch and Pizza Rev served beer on-site. Event attendees received a swag bag, a free souvenir tasting glass and access to free photos at the OktoBURfest photo booth, all while listening to music from KCRW DJ Gary Calamar.



Treasurer's Office Sets Record Processing Time

The team within the Treasurer's Office has been working on reducing the time to balance and close out the accounting month. Significant improvement has been made over the last several months. Initially, these improvements brought the Office down to a ten-day close but the team now has reduced this even further to a five-day close for the last two consecutive months.

Floating Pumpkin Patch

The Inaugural Floating Pumpkin Patch was held on the afternoon of October 19, 2014 at the Verdugo Aquatic Facility. Parks, Recreation, and Community Services staff transformed the activity pool into a floating pumpkin patch, where more than 200 attendees were able to select their own pumpkin. Activities at this free event included recreational swim in both pools, crafts, games, pumpkin decorating, face painting and photo opportunities with Burr Bear.

